

# Interested in joining our club? Fantastic! Below is some information to help make the process easy.

If your child has never been a member of Birralee Gymnastics, they are entitled to a trial class at no charge. At the end of this class, you will need to confirm that your child enjoyed the class and wishes to continue. If your child <u>does not</u> wish to return, you <u>must</u> let the club know they will not be returning.

# To book a "Trial" class

(Only available to people who have never been a member of Birralee in the past)

Follow the link on our website by clicking on the **CUSTOMER PORTAL** button on the home page. This will take you through to our customer portal where you will complete information on the family and registration on your child. You can then view the classes available and request an enrolment into a class that suits.

- Evening classes New gymnast start at Level 1, Green group
- Morning classes New gymnast classes are based on age.

If you need help to choose the correct class, click on the **UNKNOWN CLASS** and we will give you a call to discuss your class requirements. You can read more information about the classes on the website.

Once you have completed requesting the class on our customer portal, we will confirm the enrolment in the chosen class, and you will receive a confirmation email.

Please arrive 5-10 minutes before the class is due to start, gymnasts arriving late, after warm up will not be permitted to join the class. On arrival report to the front desk to let them know your child is ready for class.

# **Returning Gymnasts**

Gymnasts returning to Birralee are still required to enter the information on the customer portal and request the enrolment into their required class. Gymnasts who are to enrol into one of our specialist classes will receive an invitation via email or discussion from management informing them of which class they are invited to join. If you are unsure of your class level, send an email and we will let you know.

# **Registration & Cleaning Levy**

All gymnasts are to pay registration, this registers the gymnast with Gymnastics Australia for insurance coverage. Registration must be paid as soon as the enrolment into the class has been confirmed for returning gymnasts and paid after the trial class for new gymnasts choosing to continue.

Cleaning levy is charged per family and payable with the registration. Both fees can be paid in full via your customer portal.

## **Class Fees**

Class fees will be charged to your customer portal for the complete term, if you choose the pay the fees in full by the second week of the term you will receive a 10% discount. These can be paid in full via your customer portal. If you wish to pay your class fees week by week, you will need to pay these with the door person upon arrival for your class. We are a not for profit club and rely on payment of fees to keep our club going, so it is important all fees are paid on time.

# **Information and news**

Information and updated news will be available for viewing through the "News" icon in your customer portal. Please take time to read any new articles.

#### What to wear

All gymnasts should wear comfortable clothing allowing them to move freely ie. T-shirt, shorts, track pants or leggings. It is recommended to layer clothing in cold weather so items can be removed once warm. No denim, dresses or skirts are to be worn and hair must be tied back neatly. Jewellery, hoodies, zips and buckles must not be worn to class. The club offers a range of Birralee clothing which can be purchased from the front desk.

## **Drink Bottles**

Each gymnast is required to bring a drink bottle to class with them containing water only. You can purchase a bottle of water from the front desk if needed, but there is no bubble tap available.

## **COVID**

Our club will do what is needed and required in relation to COVID. All parents, guardians and spectators MUST log in with our QR code on arrival and ensure they have sanitised their hands. Details may change due to any directions we receive from Gymnastics Victoria or the State Government.

It is recommended to download and view our handbook on the website for more information.

If you have any questions, please don't hesitate to email us.

Info@birraleegymnastics.com.au or manager@birraleegymnastics.com.au

We hope you enjoy your time at Birralee Gymnastics.